



Church & Parish Name: _____

SECTION 1: TO BE COMPLETED BY THE CHAIR

I, Chair of the meeting for the election of churchwardens, certify that the following churchwardens were duly elected Churchwardens of the above Parish at a Meeting of the Parishioners held according to the Churchwardens Measure 2001.

_____ day of _____ 2025 _____ (Chair's signature)

CHURCHWARDEN 1			
Name			
Postal address			
Email address			
Daytime tel.		Mobile	
Replacing (if applicable)			

CHURCHWARDEN 2			
Name			
Postal address			
Email address			
Daytime tel.		Mobile	
Replacing (if applicable)			

The contact details you provide will be used for processing as outlined in the privacy statement below.

SECTION 2: TO BE SIGNED BY CHURCHWARDENS

This Declaration must be signed by the elected Churchwardens and handed in at the Archdeacon's Visitation Service when said Churchwardens are sworn into office.

DECLARATION TO BE MADE BY THE CHURCHWARDENS FOR THE YEAR 2025-2026

We declare that we will faithfully and diligently discharge the duties of the office of churchwarden for the above parish during the period of our appointment, and that we are not disqualified from holding office as a churchwarden under section 2(1), (2) or (3) of the Churchwardens Measure 2001 (see note below).

_____)
Churchwarden's Signatures
_____)

Note: The disqualifications are (a) disqualification as a charity trustee under s.72 of the Charities Act 1993; (b) convictions within Schedule 1 to the Children and Young Persons Act 1933; and (c) disqualification under section 10(6) of the Incumbents (Vacation of Benefices) Measure 1977. If you are in any doubt as to whether you are disqualified, please consult the Diocesan Registrar before signing.

Privacy Statement: As a licenced parish officer working on behalf of the diocese, we will be required to process your personal data and will do so based on legitimate interest. We process contact details printed above (names, titles, aliases, telephone no's, addresses, and e-mail, and we make your contact details available to others working on behalf of the Diocese in our database, or in our directory which is either printed or online. Further details on how your data will be processed can be found in the [Diocesan Privacy Notice](#)