

**The Diocese of**

**Southwark**

**Bilingual Worship Leader**

**(Spanish and English speaker)**

**Christ Church, Brixton Road**

**and St Matthew’s Elephant and Castle**

**Vacancy Information Pack**

Closing Date: tbc

Interview Date: tbc

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**The Diocese of**

**Southwark**

23rd August 2023

Dear Candidate,

I am delighted that you have expressed interest in the role of Bilingual Worship Leader based at Christ Church, Brixton Road and St Matthew’s Elephant and Castle, and I hope that you will find the information provided in this pack helpful.

This is an exciting opportunity to join our new leadership team at the start of a new season as we seek to establish and grow new worshipping communities within the Brixton area.

We are excited by this project and hope that this will provide an opportunity for someone who is passionate about worship and Church growth and development.

If you feel called to be part of this journey and have the necessary enthusiasm, skills and experience then we would be delighted to hear from you. Please send your CV and a covering letter to rector@stmatt.co.uk describing why you are interested in this role together with the gifts and skills you can bring to this role.

If you would like an informal discussion about the role, then please feel free to contact me.

Yours sincerely,

Revd Dr Hugo Adán Fernández

rector@stmatt.co.uk

**The Diocese of Southwark**

The South London Church Fund and Southwark Diocesan Board of Finance is a company limited by guarantee (No 236594)

Registered Office: Trinity House, 4 Chapel Court, Borough High Street, London SE1 1HW. Charity No 249678

Company Secretary: Ruth Martin

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**Job Description**

Job Title: Bilingual Worship Leader (Spanish and English speaking)

Salary: £21,000 per annum (£35,000 FTE)

Employer: Diocese of Southwark

Hours: 3 days/21 hours per week (including Sundays and some evenings)

Contract: Fixed term – 4.5 years

Location: Christ Church, 90 Brixton Road SW9 6BE and St Matthew’s, Meadow Row SE1 6RG

Reporting to: Revd Hugo Adán

Background:This is an exciting opportunity for a Worship Leader to play a key role in helping out two churches to grow and thrive.

 Christ Church Brixton Road, working in partnership with St Matthew’s, Elephant and Castle has been identified as one of the places in the Diocese of Southwark where there is a clear opportunity for growth. As the result of a successful bid by the Diocese of Southwark we have obtained the funding for this post from the Church of England’s Strategic Development Fund.

 We want to appoint a Bilingual Worship Leader to join our leadership team at the start of a new season and ensure we realise our vision enhancement of worship at Christ Church Brixton Road and St Matthew’s.

Job Purpose: Our vision at Christ Church and St Matthew’s is to shape the liturgical worship with the same passion that we live our call to mission. This is why we are looking for someone to lead, from a catholic perspective, the music in our contemporary sacramental services. We want both English and Spanish congregations to thrive and grow, enjoying our services as encounters with God through sacrament, Word, beauty and social commitment. We value the traditional settings other churches have with their beautiful choral traditions, but we are looking for new ways to express our worship and faith. We are convinced that good worship music will help congregations to inhabit the liturgy more and will lead us also to growth.

Key Relationships: Incumbent

 Church Leadership Team

 Director of Operations

 PCC

 Project Manager and the Diocesan Core Project Team

Key Responsibilities:

The role covers a wide range of tasks, which fall into the areas outlined below.

* Setting the vision for the musical worship life of Christ Church and St Matthew’s in English and Spanish and being responsible for the practical outworking of that vision
* Training and development of musicians in our worship
* Developing a culture of creativity within the church family
* Organising and providing music teams and support for all church services, activities and events
* Co-ordinating musicians for seasonal events
* Co-ordinating music for Life Events
* Resourcing worship leaders and musicians in the Diocese/London area.

Person specification:

**Essential**

* A practising Christian with a heart for Jesus, a desire to grow in faith and shares the parishes’ vision for contemporary catholic mission.
* Willing and able to work in both English and Spanish.
* Able to work as part of a team.
* Has a pioneering spirit, committed to reaching out to unchurched and de-churched people and enabling people to grow in their relationship with Jesus.
* A high level of practical musicianship and experience of leading teams of musicians.
* The ability to inspire and encourage individuals and groups to discover musical potential.
* Self-motivated, highly organised, energetic, and practical, with a determination to see through new projects.
* The ability to work collaboratively with others and support a team of volunteers.

**Desirable**

• Knowledge of the workings and structures of the Church of England and an understanding of the place of music within the liturgy.

* Prior experience of directing the musical life of a church.

**It is a requirement of this role that a satisfactory Enhanced DBS check takess place before commencement.**

**This post is subject to an occupational requirement for the post holder be a practising Christian under Schedule 9 of the Equality Act 2010.**

**DIOCESE OF SOUTHWARK**

**Bilingual Worship Leader**

**Outline terms and conditions**

**Normal Place of Work**

Christ Church Brixton Road, 90 Brixton Rd, London SW9 6BE and St Matthew’s, Meadow Row SE1 6RG

**Employer**

You will be employed by the South London Church Fund and Southwark Diocesan Board of Finance whose registered office is at Trinity House, 4 Chapel Court, Borough High Street, London SE1 1HW.

**Length of contract**

The post is funded for a fixed term for 4.5 years.

**Salary**

The post has the salary of £21,000 per annum, (£35,000 FTE)

**Probation**

The appointment is subject to the satisfactory completion of a six-month probationary period.

**Hours of work**

3 days/ 21 hours per week (Including Sunday and some evenings).

**Holiday Entitlement**

You will receive 26 days annual leave per annum pro rata, increasing to 31 days after 2 years’ service. There is also an entitlement to 8 national bank holidays. The leave year runs from 1st January to 31st December.

**Sick Pay**

Sick Pay is paid at full pay and half pay rates dependent on length of service, details of which are contained in the contract of employment. Where the right to Diocesan Sick Pay has not been established or it has been exhausted, then Statutory Sick Pay provisions will apply.

**Season Ticket Loan**

An interest free season ticket loan is available upon satisfactory completion of the probation period.

**Pension**

A non-contributory pension will normally be arranged with the Church Workers’ Pension Fund, currently a 15% employer’s contribution.

**Working Expenses**

Reasonable out of pocket expenses will be reimbursed.

**Termination of Employment**

During the six-month probationary period one week’s notice is required on either side. Thereafter you will be required to give three months notice should you wish to resign and will receive a minimum of three months’ notice.

**Equal Opportunities**

The Diocese has a strong commitment to equal opportunities and will not discriminate on the grounds of race, nationality, age, sex, disability, marital status, sexual orientation, religion or belief. Its employees are expected to abide by the Equal Opportunities Policy which embodies these principles.

**Disciplinary and Grievance Procedures**

Further details would be provided in the contract of employment that would be issued on appointment.