The Bishop's Lent Call 2026 GIFT AID - FOR USE BY PARISHES

The Bishop of Southwark's Lent Fund – Registered Charity 1075122

GIFT AID IS VERY SIMPLE: *UK taxpayers can increase the value of their donations by 25p in each £1 they donate.*

The Gift Aid Declaration at the bottom of this page is suitable for use with the Bishop's 2023 Lent Call and may be photocopied. Parishes are encouraged to paste copies of the Declaration onto envelopes for use by parishioners.

It is vital that in any HM Revenue and Customs (HMRC) audit you are able to trace donations back to individual donors. Thus the following instructions should be carefully followed:

- the HMRC require Gift Aid donations in cash to be made in an envelope sealed by the donor
- one declaration should be pasted to each envelope containing a donation made under the Gift Aid scheme
- donors should complete the declaration and seal the envelope containing the donation
- the donation may be in the form of cash or a cheque
- the envelope should be returned sealed by the donor
- the contents of the envelope should be opened in the presence of two people and the amount contained should be written on the outside of the envelope
- donations made by cheque payable to Bishop's Lent Call should be sent to the Lent Call Treasurer with the declaration and he will claim the tax back
- the Church should make a claim to HMRC for any donations of cash or where the cheque has been made payable to the Parish; the reclaimed tax is then sent to the Treasurer:
  The Bishop of Southwark's Lent Fund, c/o Trinity House, 4 Chapel Court, Borough High Street, London SE1 1HW
  It is very important that the churches retain the envelopes with the Gift Aid declarations as these will be required in the event of an audit by HMRC.

This declaration may be photocopied as many times as required.

The Bishop's Lent Call 2026: Gift Aid Declaration

Collected by .....
Insert the name of the Church

In order to Gift Aid your donation you must tick the box below:

[ ] I want to Gift Aid my enclosed donation of £_____ to: The Bishop of Southwark's Lent Fund (Registered Charity 1075122).
I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

My Details

Title _____ First name or initial(s) _____

Surname _____

Full Home address _____

_____

Postcode _____ Date _____

NOTES: Please notify the church/PCC if you:
• want to cancel this declaration
• change your name or home address
• no longer pay sufficient tax on your income and/or capital gains. Gift Aid is linked to basic rate tax, currently 20%, which allows charities to reclaim 25p for every £1 donated.