**CERTIFICATE TO BE SIGNED BY THE CHAIR OF THE MEETING**

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**FOR THE ELECTION OF CHURCHWARDENS 2023-2024**

**Church:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Parish:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The contact details you provide will be used for processing as outlined in the privacy statement below.

***I, CHAIR OF THE MEETING FOR THE ELECTION OF CHURCHWARDENS CERTIFY THAT:***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Churchwarden 1** | | | | |
| Full name\* | |  | | |
| Postal address | |  | | |
| Email address | |  | | |
| Daytime tel. |  | | Mobile |  |
| Replacing (*if appropriate)* | |  | | |

**AND**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Churchwarden 2** | | | | |
| Full name\* | |  | | |
| Postal address | |  | | |
| Email address | |  | | |
| Daytime tel. |  | | Mobile |  |
| Replacing (*if appropriate)* | |  | | |

***were duly elected Churchwardens of the above Parish at a Meeting of the Parishioners held according to the Churchwardens Measure 2001.***

day of 2023 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **(Chair)**

**This Declaration must also be signed below by the newly elected Churchwardens and handed in by them at the Archdeacon’s Visitation Service when Churchwardens are sworn into office.**

**DECLARATION TO BE MADE BY THE CHURCHWARDENS FOR THE YEAR** **2023-2024**

We declare that we will faithfully and diligently discharge the duties of the office of churchwarden for the above parish during the period of our appointment, and that we are not disqualified from holding office as a churchwarden under section 2(1), (2) or (3) of the Churchwardens Measure 2001 *(see note below)*.

)

) **Churchwardens 2023-2024**

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***Note:*** *The disqualifications are (a) disqualification as a charity trustee under s.72 of the Charities Act 1993; (b) convictions within Schedule 1 to the Children and Young Persons Act 1933; and (c) disqualification under section 10(6) of the Incumbents (Vacation of Benefices) Measure 1977. If you are in any doubt as to whether you are disqualified, please consult the Diocesan Registrar before signing.*

**Privacy Statement:** As a licenced parish officer working on behalf of the diocese, we will be required to process your personal data and will do so based on legitimate interest. We process contact details such as names, titles, aliases, telephone numbers, addresses, and e-mail addresses, and we make your contact details available to others working on behalf of the Diocese in the diocesan database, or in the diocesan directory which is either printed or made available online. Further details on how your data will be processed can be found in the Diocesan Privacy Notice: <https://southwark.anglican.org/privacy/> The contact details that you have provided above will be used for the above processing.