



AREA DEANS' PAYMENTS

Deanery Expenses Grant

1. Grants are made by the Area Offices. Use of the grants can include hospitality such as a Christmas lunch, or a summer barbecue or administration support.
2. The grant should be paid into either a Deanery bank account (if they have one) or, PCC bank account (if not) but not a personal account. If in any doubt, please contact your Area Office in the first place.
3. The amount of the grant is currently £500.

Administration Support Grant

4. To support the administration required by Area Deans a fund is available for 5 hours of Admin Support, for 48 weeks a year, at the rate of the London Living Wage (£11.90 from 1st January 2023). This gives an overall sum of £2856 a year from 1st January 2023.
5. This money could enable a current administrator to give more hours or to engage a new person*. It could also be claimed for any administration costs incurred by the Lay Chair or any other officer of the Synod. The money will need to be claimed from Jay Colwill with evidence provided as to who has performed the work. This could be a receipt or e-mail trail. Again, please contact [Jay Colwill](#) if in any doubt or if claiming in arrears poses problems in terms of cash flow. This support demonstrates a real commitment to the essential work of our Area Deans & Lay Chairs.

*NB A Deanery is not a legal entity able to employ someone directly, and the employment of a person for these purposes needs to be by a parish, with the costs being covered by the grant from the Diocese.

The Revd Canon Jay Colwill

November 2023