Volunteer Events Assistant

**Overview**

Southwark Cathedral are looking for volunteers to help with an exciting exhibition taking place this autumn.

Luke Jerram’s ‘Gaia’ will be coming to Southwark Cathedral in October 2022 and we are recruiting a team of volunteers to work alongside staff members, supporting them with various tasks.

**What is involved?**

* Welcoming and directing visitors
* Answering enquiries and encouraging donations
* Ensuring visitors adhere to health and safety requirements
* Long periods of standing

**What are we looking for?**

* No previous experience is required
* A passion for environmental issues
* Interest in history, the arts, working with people
* Sympathetic to the aims and mission of the Cathedral/ Christian faith
* Friendly, reliable and enthusiastic volunteers
* Good communication skills

**What will you get out of it?**

* Training relevant to the role
* A chance to be part of an exciting and interesting exhibition
* An opportunity to meet new people and develop communication skills
* A reference for paid employment

**Time commitment**

This exhibition will take place between 11th and 30th October 2022. From Tuesday to Sunday. Volunteers will be required to do a minimum of one 3 hourly shift per week.

**Application Process**

* Potential volunteers are asked to complete a short application form.
* They will then be Invited to attend an informal chat where potential volunteers will have the opportunity to ask questions.
* A recruitment decision will be made and if successful references will be requested before a start date is agreed.

**Support offered**

Ongoing support will be offered by the Retail/Visitor Services Manager.

**Other Useful Information**

Individuals are asked to commit to being available to volunteer on evenings or weekends.

Induction and training on safety and security issues will be provided. Travel expenses will be reimbursed on the production of a valid receipt.

For further information or to request an application form please contact the volunteers officer; Michelle Ford, email [michelle.ford@southwark.anglican.org](mailto:michelle.ford@southwark.anglican.org)