

**The Diocese of**

**Southwark**

**Vocations**

**Vocations Adviser Report (Confidential)**

***Please ensure that this report is signed by both you as the VA and the Enquirer.***

***Please submit to your CVA in draft before sending to the Enquirer***

***as soon after the last meeting with the Enquirer as possible.***

**To be completed by the Vocations Adviser:**

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| Vocations Adviser: |
| Date first referred: |
| Date of initial meeting: |
| Total number of meetings:  If more than 5, please include a brief explanation below: |
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| Name of CVA: |

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| Name of Enquirer: | |
| Date of Birth: | Age at VF: |
| Address: | Home Parish: |
| Phone: | Name of Incumbent/Chaplain: |
| Email: |
| Date of Baptism: | Date of Confirmation: |

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| Form of Ministry explored: **Choose an item.**  Have you explored other forms of ministry with this enquirer? **Choose an item.**  If Yes, please give details in the ‘Summary of work done’ box on the next page. |

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| Relationship status **Choose an item.** |
| Does this enquirer require a Canon C4 Faculty? **Choose an item.** |
| If Yes, is this because the enquirer or their spouse has remarried? **Choose an item.** |
| *Please give further relationship details if appropriate. This is necessary if the enquirer is divorced and re-married or (engaged to be re-married) and their first spouse is still alive, or if the same conditions apply to their current spouse/fiancé(e).* |

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| Has the enquirer disclosed any possible safeguarding issues? **Choose an item.** |
| If Yes, have you reported these issues to the Diocesan Safeguarding Team? **Choose an item.** |

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| Has the enquirer been convicted of a ‘great crime’? **Choose an item.** |

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| Does the enquirer have the permanent right to live, work and study in the UK? **Choose an item.** |

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| Summary of vocational path to date. What has brought the enquirer to this point? |
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| Summary of work done with enquirer by Vocations Adviser: |
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| Summary of relevant secular experience, and of current ministries (formal and informal) within the Church and in wider community: |
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| Is the enquirer’s perceived vocational path realistic, obedient and informed? Why? |
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| VA comments on vocational path (suitability, readiness, prerequisites): |
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| Strengths of the enquirer: |
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| Areas for further exploration or attention, and development needs: |
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| Recommended next step **Choose an item.** |
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| VA’s electronic signature (type in your name): |
| Date: |

***Please submit to your CVA in draft before sending to your Enquirer who should then complete the next page before you submit the final report to your CVA.***

**To be completed by the Enquirer:**

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| After reading this report, do you have any comments you would like to add here? If so, please do so in the space below. |
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| Enquirer’s electronic signature (type in your name): |
| Date: |

***Please return this form to your Vocations Adviser by email.***