

APPLICATION TO INCUMBENT FOR PERMISSION  
TO INTRODUCE A MONUMENT INTO A CHURCHYARD

To the Reverend \_\_\_\_\_ (Incumbent / Priest-in-Charge)

Of the parish of \_\_\_\_\_  
in the Diocese of Southwark

1. I/We apply for permission to introduce into the churchyard of

\_\_\_\_\_

(on the grave of the late \_\_\_\_\_

Who died on the \_\_\_\_\_ 20\_\_\_\_)

The monument described on the following page(s).

2. I/We have read the current 2003 edition of the Directive on Memorials in Churchyards and Churches issued by the Chancellor of the Diocese.
3. I/We understand that under the terms of this Directive you have the power to permit the introduction into the churchyard of the proposed monument.
4. I/We undertake that, if you grant permission, the proposed monument, when erected, will conform to the description following and also to indemnify you or your successors against all costs and expense to which you or they may be put if the monument is not so erected.

Name(s) of applicant(s) \_\_\_\_\_

\_\_\_\_\_

Address(es) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Date \_\_\_\_\_ Signatures \_\_\_\_\_

\_\_\_\_\_

For signature by the monumental mason or other supplier of the monument:

I/We note paragraph 3 above and give the same undertaking as is given by the applicant in paragraph 4 above.

Date \_\_\_\_\_ Signature \_\_\_\_\_

Of (firm or address) \_\_\_\_\_

- continued -

Description of monument

Either tick here if details are on an attached sheet

Or sketch the proposed monument in the space below showing: ground level and height above ground level; width, depth and all other material dimensions; also the design of any carving and a sample of the proposed lettering.

Type of stone or other material to be used:
Surface finish:
Description of any carving or decoration:
Wording of the inscription:
Style, size and colour of lettering:

For use by the Incumbent, Priest-in-Charge or (*in an interregnum*) Area Dean

I consent / do not consent / consent subject to the attached conditions to the monument described herein into the churchyard named above.

Date \_\_\_\_\_ Signature \_\_\_\_\_

*One copy to be retained by the incumbent and one by the applicant.*