



Parish of

Dear

Appointment to the post of:

Thank you for agreeing to volunteer with us. As you will no doubt be aware, volunteers are an essential part of church life. We do hope that you enjoy volunteering with us and feel part of the team.

..... will induct you into the role and show you around.

I should be grateful if you would contact me to arrange a convenient time for your induction and tour and also to confirm when you would like to start.

In the meantime, please find attached:

- your role outline
- a copy of the church's Safeguarding Policy
- a copy of the Code of Safer Working Practice.

Safeguarding training will be provided in the next round of training delivery.

If there is anything further I can help you with at this stage, please do let me know.

On behalf of the PCC, I thank you for your interest and look forward to welcoming you to our team.

Yours sincerely

Incumbent or Nominee