



Parish of

Safeguarding provision to attach to any hire of church premises agreement where premises are being used for anonymous groups (for example, Alcoholics Anonymous)

The Parochial Church Council (PCC) of Church has a Policy for Safeguarding Children, Young People and Vulnerable Adults. A copy is attached. Your booking agreement is conditional upon you complying with it unless you already have an equivalent policy of your own.

You are required to ensure that children, young people and vulnerable adults are protected at all times, by taking all reasonable steps to prevent injury, illness, loss or damage occurring; and that you carry full liability insurance for this.

In particular this means that:

- you will recruit safely all current paid and voluntary workers who work in regulated activity with adults who may be vulnerable, by obtaining satisfactory disclosures from the Disclosure and Barring Service (DBS), and keeping records of dates and disclosure numbers indefinitely
- you will keep a list of the names of all paid and voluntary workers with regular and direct contact with adults who may be vulnerable, and update it annually
- no person under the age of 18 years will be involved in the group
- a headcount of the number of people attending will be kept for use in the event of any emergency
- if members are given reason to believe that abuse of an identifiable child, young person or vulnerable adult will occur or has occurred, then the group accepts responsibility for taking the appropriate actions – including providing adequate support to the parties involved.

The Parish Safeguarding Officer for Church is:

Name:

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E-mail:

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Telephone number:

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Declaration:

I agree to abide by appropriate safeguarding procedures. I understand that my booking agreement may be terminated in the event of my failing to comply with these procedures.

Signed (adult):

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Designation:

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Organisation:

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Date:

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Please sign two copies, one to be retained by the church, and one by the organisation.