



Undertaking by voluntary driver to transport children and vulnerable adults in private cars on behalf of the PCC of Church

Name of driver: Telephone number:

E-mail address:

Address:

1. Consent

- Children will not be taken out in transport without the prior consent of their parents or carers.
- Vulnerable adults will give permission to being transported themselves, and discretion used in consulting first with their carers.
- I will take care when assisting children or vulnerable adults to board and alight from my vehicle, both to ensure that the road is safe to do so and in following guidelines on physical contact.

2. The driver

- I am over 25 and have held a full current driving licence for more than two years.
- I have/do not have* an endorsement of six points or more on my licence (if six points or more I will share the details with the Parish Safeguarding Officer or Incumbent).
- I do not have an 'unspent' conviction for a driving offence.
- My vehicle is comprehensively insured.
- I have informed my insurance company that I am a volunteer driver for church activities and, if required, I have obtained a passenger endorsement for the transportation of children or vulnerable adults.
- I understand that in case of any accident, injury or vehicle damage, the church's liability insurance policy does not provide primary or direct insurance on my vehicle.
- My vehicle is clean and in a roadworthy condition.
- At no time will the number of people in the car exceed the usual passenger number.

3. The vehicle

i) Seat belts

- My car is fitted with seat belts (both front and rear), and the numbers of people transported will not exceed the number of seat belts available.
- All car passengers will be required to wear safety belts in the front and rear seats.
- All children up to three years old will be carried in a child restraint.
- Rear-facing baby seats will not be used in a seat protected by a front air-bag unless the air-bag has been deactivated manually or automatically.
- Children from the age of three up to 135cm in height (approximately 4ft 5in) or their 12th birthday, whichever they reach first, will use baby/child seats or booster cushions for older children.
- All passengers aged 13 years or more will wear an adult seat belt.



ii) Escorts

- Where possible, another responsible adult will accompany me, to assist with any emergencies.
- If in an emergency I have to transport a child or vulnerable adult on my own, the child or vulnerable adult will sit in the back of the car.

Declaration:

Signed (driver): Date:

Name of vehicle owner if different:

Signed (vehicle owner): Date:

Verification:

Confidential declaration and Criminal Disclosure received? YES/NO* Date:

Driving licence seen and insurance certificate seen? YES/NO* Date:

Car make and model: Registration number:

Signed: Date: Role/designation:

Your privacy is important to us and we are committed to keeping your personal information confidential and secure. For more information on how we process your data, please see our privacy notice which is available on our website and church noticeboard.

*Delete as appropriate.