



Energy Footprint Tool – Other Church Buildings Survey: January to December 2024

Church name:	Parish name:
Deanery:	Diocese:

Reminder: Please complete this form online if possible

<https://parishreturns.churchofengland.org/>

The online returns system includes existing information about your church. It automatically checks for typographical errors and minor mistakes and gives you the opportunity to revise your figures before final submission. You can see the data for your church over time and download copies for your records.

- ✓ This tool will help to identify your carbon footprint as well as your energy efficiency.
- ✓ To fill in this form for your building, you will need your energy bills for 2024.
- ✓ Please only enter information for buildings for which your parish is responsible for paying the energy bills. For example, if you rent a space in someone else's building, and are not responsible for the energy bills, there is no need to report the energy use of that building. If you need more help in working out whether a building is in-scope, please refer to the short Building Checker Tool <https://bit.ly/building-checker-tool>
- ✓ Please use the separate Church buildings form to provide data about the energy use of Churches in your parish,. This form is for non-Church buildings in your Parish, such as a Church Hall or Parish-owned house.
- ✓ In previous years we have asked questions about work-related travel. We're pausing collecting data on work-related travel this year to allow us to consider how we can more accurately collect this whilst also reducing the burden on your time in providing this information.

1. What is the building's name?

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2. What type of building is it?

Please only enter buildings for which the parish is responsible for paying the bills. For example, if you occasionally rent a meeting room and pay an hourly rent, it should not be included here.

Please tick which option applies.

<input type="checkbox"/>	Church Hall/Parish Hall
<input type="checkbox"/>	Parish-owned housing – <i>please do not report Diocesan owned housing in this survey</i>
<input type="checkbox"/>	Other, please specify:

3. Who owns the building?

Please tick which option applies

	The Church/Parish/Benefice
	A trust or other governing body that is governed by the Church/Parish/Benefice
	An external entity to the Church/Parish/Benefice – <i>If you select this option, the building is not currently in scope for Net Zero Carbon Programme monitoring and you do not need to fill out the rest of the survey</i>
	I don't know
	Other, please specify:

4. For Church Halls, Parish Halls and Other Buildings: Does your church use the building or rent/lease it to another organisation.

This means having a formal long lease or rental agreement with a signed contract to another organisation - it could be to a local pre-school, the local council, to a community business to run a shop or cafe etc

	We use it and it is NOT formally leased out to other organisations
	We use it AND we have a long lease to other organisations
	We rent it to other people and they have sole use of the building – <i>If you select this option, the building is not currently in scope for Net Zero Carbon Programme monitoring and you do not need to fill out the rest of the survey</i>
	I don't know
	Other, please specify:

5. For Parish-owned housing only: Who lives in the housing?

	Private renters (this includes Parish staff who pay rent to live in the housing) – <i>If you select this option, the building is not currently in scope for Net Zero Carbon Programme monitoring and you do not need to fill out the rest of the survey</i>
	Clergy or staff, who live in this housing as part of their remuneration for working for the church (e.g. as a House for Duty or in addition to their stipend).
	Other, please specify:

6. For Parish-owned housing only: we do not require you to provide energy usage information for housing. Please instead provide the following information for your Parish-owned housing for us to look up the building's Energy Performance Certificate:

Once you have provided this information, you do not need to fill out any more questions for your Parish-owned housing and **you may leave the rest of the survey blank.**

Postcode	
Street Address	

- 7. For Church Halls, Parish Halls and other (non-housing) buildings: In an average week, roughly how often was this building used for worship or other activities during 2024?**
Please include worship and activities organised by your church, as well as occasions when the building is used by other groups..

5 to 7 days a week	2 to 4 days a week	Once a week	Less than once a week	I don't know

- 8. How old is this building's boiler (in years)?**

An exact figure is not required

- 9. What sources of energy did this building use in 2024?**

Tick all that apply

Electricity from the grid	Mains Gas	Oil	LPG	Wood Chips	Pellets	Other, please specify
On site solar PV	On site solar thermal	Air source heat pumps	Ground (or water) source heat pumps	Combined heat and power	District Heat Network	

- 10. From the above energy types and energy technologies, which was the primary heating source for this building in 2024?**

- 11.A) If you use electricity, please could you provide the name of the supplier below:**

If your building does not use electricity, please leave this section blank.

Supplier	Tariff

- 11.B) How much electricity did this building use in 2024?**

If this building did not use electricity in 2024, please leave this section blank.

Amount of Electricity Purchased (kWh)	
Cost of Electricity (£ - inclusive of standing charges, VAT etc)	

11. C) Was this building on single-phase or 3-phase electricity in 2024?

The best way to tell if a property has a three-phase supply is by looking at the electrical fuse. Check your electrical meter, meters are sometimes labelled "Single-Phase," "Mono-Phase," or "1-Phase" for single phase. 3-phase supplies sometimes say "3-Phase," "Tri-Phase," or "Polyphase". Count the fuses - there will be 3 fuses for 3-phase or 1 fuse for single-phase. Or your utility bill may say what type of power you have.

Single-phase	Three-phase	Don't know

11. D) When does this building's current electricity tariff expire?

Before 30 th June 2025	Between 1 st July 2025 and 30 th September 2025	Between 1 st October and 31 st December 2025	In 2026 or later	I don't know

12. A) If this building used Mains Gas in 2024, what was the name of the gas supplier?

If this building did not use mains gas in 2024, please leave this section blank.

Supplier	Tariff

12. B) How much gas did this building use in 2024?

If this building did not use gas in 2024, please leave this section blank.

Amount of Gas Purchased	Unit of Gas (please circle or delete as appropriate)	Cost of Gas (£ - inclusive of standing charges, VAT etc)
	kWh cubic metres 100s cubic feet	

13. How much oil did this building use in 2024?

If this building did not use oil in 2024, please leave this section blank.

Oil Purchased (litres)	
Cost of Oil (£ - inclusive of standing charges, VAT etc)	

14. How much LPG (liquid petroleum or Calor gas) did this building use in 2024?

If this building did not use LPG in 2024, please leave this section blank.

LPG Purchased (litres)	
Cost of LPG (£ - inclusive of standing charges, VAT etc)	

15. What quantity of wood chips did this building use in 2024?

If this building did not use wood chips in 2024, please leave this section blank.

Wood chips Purchased	Unit of wood chips (please circle or delete as appropriate)	Cost of wood chips (£ - inclusive of standing charges, VAT etc)
	Kgs Tonnes	

16. What quantity of pellets did this building use in 2024?

If this building did not use pellets in 2024, please leave this section blank.

Pellets Purchased	Unit of pellets (please circle or delete as appropriate)	Cost of pellets (£ - inclusive of standing charges, VAT etc)
	Kgs Tonnes	

17. How much solar PV (photovoltaic) power did this building generate in 2024?

If your building did not generate solar PV in 2024, please leave this section blank.

Installed capacity (kWp)*	
Annual electricity generation (kWh)	

* Installed capacity is also known as peak capacity, rated capacity or rated output. It is the maximum amount of electricity the solar panel can produce under ideal conditions in the space of an hour.

18. Were there any major changes to this building's energy use in 2024 compared to 2023?

If the answer is yes, please briefly explain the change in the "Notes" box below.

Yes	No	Don't know

Notes

Please use this space to provide any additional information about your building's energy use that may be useful for us to know – for example, if there's been major changes in your building's energy use in 2024 compared to previous years, please use this space to explain why these changes have occurred.