

## Glossary

### The Church of England

AC	Archbishop's Council
C of E	Church of England
EIG	Ecclesiastical Insurance Group

### Diocese of Southwark

BC	Bishop's Council
SDBE	Southwark Diocesan Board of Education
SDBF	Southwark Diocesan Board of Finance
SLCF	South London Church Fund
DS	Diocesan Synod
MTC	Ministry and Training Committee
PCC	Parochial Church Council

### Diocesan safeguarding:

DSA	Diocesan Safeguarding Adviser
ISC	Independent Safeguarding Consultant
PSO	Parish Safeguarding Officer
SRG	Safeguarding Reference Group

### Independent charities (see Organisations for a fuller list)

CCPAS	The Christian Churches' Child Protection Agency Service – offers advice, training and resources, mainly to independent churches
CAS	The Churches' Agency for Safeguarding – an ecumenical organisation which offers CRB disclosure and safeguarding advisory service for Christian organisations
NSPCC	National Society for the Prevention of Cruelty to Children – specialises in child protection and the prevention of cruelty to children, works with other organisations to improve practice

### National and local government

CRB	Criminal Records Bureau - an executive agency of the Home Office which helps employers and volunteering organisations to make informed recruitment decisions, in order to protect vulnerable members of society
CRB disclosure	The check with the CRB for any past convictions held by an individual who is seeking to work in a paid or voluntary workercapacity and who may have contact with children or adults who may be vulnerable
DfE	Department for Education - UK government department with responsibility for education and children's services. Formerly DCSF - Department for Children, Schools and Families.
ECM	Every Child Matters - the government green paper produced in 2003, which has developed into a national agenda for change in the delivery of children's services, and forms the basis of the Children Act 2004
ISA	Independent Safeguarding Authority – agency working with the Criminal Records Bureau to bring in a new system designed to improve safety of children and adults who may be vulnerable, currently being reviewed
LA	Local Authority
LADO	Local Authority Designated Officer – carries specific responsibility for liaison between the Local Authority and Voluntary Organisations related to safeguarding concerns
LB	London Borough

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LSCB	Local Safeguarding Children Board – replaced Area Child Protection Committees (ACPCs) in 2006, the key statutory mechanism for agreeing how the relevant organisations in each local area co-operate to safeguard and promote the welfare of children in that locality
Ofsted	Office for Standards in Education, Children’s Services and Skills - has responsibility for the regulation and registration of all early years childcare and education
PCT	Primary Care Trust - manages local health and social care services to ensure local community needs are met
PoCA	Protection of Children Act – imposes a duty on the Secretary of State to maintain a list of people considered unsuitable to work with children (Children’s Barred List now held by the ISA)
PoVA	Protection of Vulnerable Adults– scheme set out in the Care Standards Act 2000, which includes a list of people, held by the Secretary of State, considered unsuitable to work with vulnerable adults in England and Wales (Vulnerable Adults’ Barred List now held by the ISA)
Registered body	An employer or other agency registered with the CRB to administer disclosures
Regulated Activity	An activity for which CRB disclosure is required
RAP	Regulated Activity Provider
SVGA	Safeguarding Vulnerable Groups Act 2006, which followed the recommendations from the Bichard Enquiry 2004
Umbrella organisation	A registered body (e.g. the diocese) who can access CRB information on behalf of organisations which are not registered in their own right (e.g. parish churches)
VBS	Vetting and Barring Scheme, a partnership of the Home Office, DfE, ISA, CRB, the Welsh Assembly and Access Northern Ireland, currently being reviewed and remodelled
VO	Voluntary organisation
VS	Voluntary sector
<b>Police</b>	
CAIT	Child Abuse Investigation Team – the local borough team of the Child Abuse Investigation Command, which investigates allegations of child abuse across London, working closely with other child protection agencies
Jigsaw	Operation Jigsaw – teams formerly called PPU’s (see below) set up to manage high risk offenders (see MAPPA below)
MAPPA	Multi-Agency Public Protection Arrangements - Multi-Agency Public Protection Panels (MAPPPs) and Police Public Protection Units (PPUs) exist in all Boroughs to rehabilitate, support and prevent offenders at high risk of causing serious harm from re-offending
MPS	Metropolitan Police Service
PNC	Police National Computer – holds individuals’ criminal records, including those previously held separately by the police, section 142 of the Education Act 2002 (formerly called List 99) and the Protection of Children Act
PPU	Public Protection Units (see MAPPA above) now usually called Jigsaw Teams
Sapphire	Project Sapphire specialises in investigating rape and sexual assault cases and to provide victims with the support and care they need. Each borough has a dedicated Sapphire team which has specially trained officers to investigate rape and look after victims

**Terms relating to protection and abuse**

Child subject to a Child Protection Plan

A child resident in the area who is at continuing risk of significant harm

Children in Need

Children who are aged under 18 and need local authority services to achieve or maintain a reasonable standard of health or development; need local authority services to prevent significant or further harm to health or development; or are disabled

CSA Child sexual abuse

Disclosure of abuse

The statement a child, young person or adult who may be vulnerable makes to another person that describes abuse that has occurred

DA Domestic abuse

DV Domestic violence

FGM Female genital mutilation

Grooming A word used to describe how people who want to sexually harm children and young people get close to them, and often their families, and gain their trust

IDVA Independent Domestic Violence Advocate/Advocacy Service - IDVAs provide a specialist service which focuses on the safety of domestic abuse survivors

Looked After Children

Children in the care of local authorities or provided with accommodation by Social Care Services

Risk to children

The term used to replace a ‘Schedule 1 offender’, anyone convicted of an offence against a child

SA Sexual abuse.

SOPO Sex Offender Prevention Order

SOR Sex Offenders Register

**Transport**

CTA Community Transport Association

DVLA Driver and Vehicle Licensing Agency – an executive agency of the Department for Transport

MiDAS Minibus Driver Awareness Scheme – have a test, organised by the Community Transport Association UK, which promotes a nationally recognised standard for the assessment and training of minibus drivers

**Terms relating to the internet**

Administrator

A user with sufficient access rights to allow them to manage the access rights of other users and carry out other high-level computer management tasks

Authentication

The process for verifying that someone or something is who or what it claims to be, generally done with passwords

Blog Web log or on-line journal

Broadband Fast connections to the internet, permanently connected, and allowing telephone calls whilst surfing the internet

Browser A programme that lets users read and navigate pages on the World Wide Web, e.g. Mozilla Firefox, Microsoft Internet Explorer

Chat room An on-line discussion group where you can chat, by typing, with other users in real time

Download To transfer a copy of a file from a remote computer to a requesting computer by means of a modem or network

E-mail filter Software that scans incoming e-mail for spam or other unwanted material and filters it accordingly

**Glossary**

File sharing	Making files available over the internet to other users, typically music or video files
Filter	A programme designed to monitor what is being loaded into a web browser or e-mail programme, and blocks certain types of material
Firewall	Hardware or software designed to prevent unauthorised access to a computer or network over the internet
Grooming	See above; grooming occurs on-line by people forming relationships with children and pretending to be their friend, and may result in meeting a child with the intention of committing a sexual offence
IM	Instant messaging – sending short text messages in real time over the internet
ISP	Internet Service Provider – a company providing a connection to the internet and other related services
MP3	MPEG-1 Audio Layer-3 is a standard for compressing and storing sound files, typically for music
MSN	The MicroSoft Network - a collection of Internet services provided by Microsoft, including Hotmail and Messenger
P2P	Peer-to-peer – a network in which each computer is capable of being both a server and a client, typically used to share music files over the internet
Pop-up	A small window that appears over a web page to display an advertisement
SMS	Short Message Service, is a communications protocol allowing the interchange of short text messages between mobile telephone devices
Social networking sites	Places where people create a personalised page on the web related to their interests and views, which links with other users with similar views and develops an on-line, ever increasing, social network
User account	A set of rules defining access to files and systems on a computer that is personal to a given individual
Username	A code name that, with a password, unlocks a user account
Webcam	A digital camera that can transmit images over the internet to users who access a given webpage
www	World Wide Web

**Miscellaneous**

BME	Black and minority ethnic
Equality and diversity	Acknowledging the diversity within society, treating all people with equal respect and giving them equal status and opportunities
RA	Risk assessment.